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**ORDINARY MEETING**

**OF**

**PŪRORO RANGARANGA | SOCIAL, CULTURAL AND  
ECONOMIC**

**MINUTES**

**Time:**  
**Date:** Thursday, 1 September 2022  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**PRESENT**

Mayor Foster  
Deputy Mayor Free  
Councillor Calvert  
Councillor Condie  
Councillor Day (Chair)  
Councillor Fitzsimons  
Councillor Foon  
Liz Kelly (via audiovisual link)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Woolf  
Councillor Young (Deputy Chair)

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson declared the meeting open at 9.32am and invited members to stand and read the following karakia to open the meeting.

<b>Whakataka te hau ki te uru,</b>	Cease oh winds of the west
<b>Whakataka te hau ki te tonga.</b>	and of the south
<b>Kia mākinakina ki uta,</b>	Let the bracing breezes flow,
<b>Kia mātaratara ki tai.</b>	over the land and the sea.
<b>E hī ake ana te atākura.</b>	Let the red-tipped dawn come
<b>He tio, he huka, he hauhū.</b>	with a sharpened edge, a touch of frost,
<b>Tihei Mauri Ora!</b>	a promise of a glorious day

### 1.2 Apologies

**Moved Councillor Day, seconded Councillor Matthews**

#### **Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Accept the apologies received from Deputy Mayor Free for lateness and Mayor Foster for partial absence.

**Carried**

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Confirmation of Minutes

**Moved Councillor Day, seconded Councillor Paul**

#### **Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Approve the minutes of the Pūroro Rangaranga | Social, Cultural and Economic Committee Meeting held on 4 August 2022, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### 1.5 Items not on the Agenda

There were no items not on the agenda.

## **1.6 Public Participation**

### **1.6.1 Danielle Shanahan**

Danielle Shanahan addressed the committee regarding Item 3.1 Tūpiki Ora Action Plan.

### **1.6.2 Sarah Rusholme**

Sarah Rusholme addressed the committee regarding Item 3.1 Tūpiki Ora Action Plan.

### **1.6.3 Heather Baldwin**

Heather Baldwin addressed the committee regarding Item 3.3 Karori Event Centre.

### **1.6.4 Piripi Winiata**

Piripi Winiata addressed the committee regarding Item 3.1 Tūpiki Ora Action Plan.

### **1.6.5 Ashleigh Putt-Fallows**

Ashleigh Putt-Fallows addressed the committee regarding Item 3.1 Tūpiki Ora Action Plan.

(Councillor Fitzsimons left the meeting at 9.59am)

(Councillor Paul left the meeting at 10.01am)

(Councillor Fitzsimons returned at 10.03am)

(Councillor Paul returned at 10.04am)

The meeting adjourned at 10.14am and reconvened at 10.21am with the following members present: Liz Kelly, Councillor Calvert, Councillor Condie, Councillor Day, Mayor Foster, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf and Councillor Young.

### **1.6.6 Dame Carolyn Henwood**

Dame Carolyn Henwood addressed the committee regarding Item 3.4 Circa Funding Request.

(Councillor Fitzsimons joined the meeting at 10.25am)

(Councillor Foon joined the meeting at 10.26am)

(Mayor Foster left the meeting at 10.39am)

## **2. Petitions**

Bruce Hamill and Warren Olsen addressed the committee regarding their petition for a New Granville.

**Moved Councillor Fitzsimons, seconded Councillor Foon**

**Resolved**

### **2.1 New Granville**

#### **Taunakitanga | Officers' Recommendations**

Officers recommend that the Pūroro Rangaranga | Social, Cultural and Economic Committee:

- 1) Receive the information and thank the petitioner.

**Carried**

#### **Attachments**

- 1 Granville

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### 3. General Business

#### 3.1 Tūpiki Ora Action Plan

**Moved Councillor Day, seconded Councillor Paul**

**Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

- 1) Approve the Tūpiki Ora Action Plan with minor editorial changes following the Committee meeting.
- 2) **Agree to include the members of the Council, Council committees, Community Boards and Advisory groups in the action point for Goal 3.4.**

**Carried**

### **3.2 Reserves Act 1977: Stormwater and Water supply easements and associated works - Grenada North Reserve and Caribbean Drive Reserve**

**Moved Councillor Day, seconded Councillor Condie**

#### **Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic:

- 1) Receive the information.
- 2) Agree to grant a mains stormwater easement in perpetuity over land at Grenada North Reserve, being part of Lot 5 DP 54434 and held on ROT WN23C/210, pursuant to Section 48 of the Reserves Act 1977.
- 3) Agree to grant a mains water supply easement in perpetuity over land at Caribbean Drive Reserve, being part of Part Section 41 Horokiwi Road District and held on WN34C/629, pursuant to Section 48 of the Reserves Act 1977.
- 4) Delegate to the Chief Executive Officer all necessary powers to negotiate and finalise the terms of the easements, including any compensation and any works in relation to the easements.
- 5) Note that the works will proceed in accordance with final Parks, Sport and Recreation agreement to all reserve management, work access and reinstatement plans.
- 6) Note that above approvals are conditional on:
  - a. Public notification under Sections 119 and 120 of the Reserves Act 1977
  - b. No sustained objections resulting from the above consultation and notification
  - c. Wellington Water Limited's approval of the final designs, and ongoing management requirements and responsibilities for the stormwater and water supply infrastructure
  - d. Satisfactory peer review of technical reports in relation to the proposed earthworks (as may be deemed necessary)
  - e. All related costs being met by Grenada North Nominees Ltd.

**Carried**

### **3.3 Karori Event Centre**

#### **Moved Councillor Woolf, seconded Councillor Matthews**

#### **Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic Committee

- 1) Receive the information.
- 2) Note that the Footnote New Zealand Dance (Footnote) will not take up the option of a lease at the Karori Event Centre.
- 3) Agree to repurpose the KEC \$1.9 million capital and \$95,000 annual operational budget to complete the build and fit-out and deliver a community hall for Karori.
- 4) Progress the Deed of Gift, and for Council to accept the gifting, of the Karori Event Centre Building from the Karori Community Hall Trust.
- 5) Note that this gift will be the subject of a Deed of Gift detailing the terms and conditions required by both Council and the Trust.
- 6) Note that the fit-out capital project will be managed by Wellington City Council once the building has been gifted by the Trust to the Council.

**Carried**

(Councillor Fitzsimons left the meeting at 12.14pm and returned at 12.15pm)

(Councillor Matthews left the meeting at 12.15pm and returned at 12.19pm)

(Mayor Foster joined the meeting at 12.32pm)

### 3.4 Circa Funding Request

#### Moved Councillor Calvert, seconded Councillor Young

#### Resolved

That the Pūroro Rangaranga | Social, Cultural and Economic:

- 1) Receive the information.
- 2) **Agree/decline** to recommend to the Pūroro Maherehere Annual Plan/Long-term Plan Committee inclusion of **\$550,000** opex in the 2023/2024 draft Annual Plan for Circa Theatre's building upgrade which represents an additional one-off 0.18% rates increase.
- 3) Agree that the future release of any Council funding would be subject to a Funding Agreement between Circa Theatre and the Council, the terms of which would be approved by the Chief Executive.
- 4) **Agree to recommend to Te Kaunihera o Pōneke | Council to allocate \$200,000 in the 2022/2023 financial year.**
- 5) **Agree for the Mayor and Chief Executive to provide (in consultation with Circa in terms of meeting Lotteries requirements) a supporting letter to Circa on the planned project and funding commitment by Council.**

A division was called for, voting on which was as follows:

#### Clause 4 taken separately:

##### For:

Mayor Foster, Councillor Calvert, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf, Councillor Young, Liz Kelly

##### Against:

Councillor Condie

Majority vote 14:1

**Carried**

#### Amended substantive:

##### For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf, Councillor Young, Liz Kelly

Majority vote 15:0

**Carried**

#### Attachments

- 1 Design imagery
- 2 Circa letter

**Secretarial note:** The motion was moved with amendments as marked in red.



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The meeting adjourned at 1.05pm and reconvened at 1.45pm with the following members present: Liz Kelly, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Matthews, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf and Councillor Young.

### **3.5 CHP transition: residual Trust Deed decisions**

#### **Moved Councillor Fitzsimons, seconded Councillor Day**

#### **Resolved**

Officers recommend that Pūroro Rangaranga | Social, Cultural and Economic Committee:

- 1) Receive the information
- 2) Note that, in August 2022, Pūroro Rangaranga agreed to the substantive provisions of the CHP's Trust Deed and lease agreement and agreed to take all remaining decisions on the Trust Deed in September 2022
- 3) Note Recommendations 4 to 19 relate to provisions that will be included in the Trust Deed to establish and govern the CHP

#### Trustee duties and powers

- 4) Note the Trust Deed will contain:
  - a. Mandatory duties of Trustees, as prescribed in the Trusts Act 2019
  - b. Default duties of Trustees, as prescribed in the Trusts Act 2019, which apply unless they are specifically excluded
  - c. Excluded duties of Trustees, being the Default duties specifically excluded from the Trust Deed
- 5) Agree the following duties are excluded from the Trust Deed's list of Default duties (i.e., they are identified as Excluded duties), meaning they will not apply to Trustees:
  - a. The duty to act unanimously, except for specific identified material decisions (e.g., winding up the Trust) – to ensure that any individual Trustee (including any Council-Appointed Trustee) cannot exercise negative control over the decisions of the Trust board
  - b. The duty to not take a reward for acting as a Trustee – to enable Trustees to be remunerated for undertaking their roles as Trustees (Recommendation 7)
- 6) Note the Trust Deed will also contain a standard list of Trustee powers which enable the Trustees to carry out their roles, noting, at all times, the exercise of these powers is constrained by the Trust's Charitable Purposes and must be consistent with the Mandatory and Default duties of Trustees specified in the Trust Deed

#### Trustee remuneration

- 7) Agree that the Trust Deed will enable the Trustees to be remunerated for their roles as Trustees, should the Board take the decision to do so
- 8) Note the rate of remuneration of Trustees will be market rate and consistent with CHRA's regulatory expectations (i.e., most likely in accordance with the Cabinet Fees Framework or other similar approach to determining not-for-profit board remuneration)

#### Appointment and rotation terms

- 9) Agree that Trustees will have an initial appointment term of three years and may be reappointed for a maximum of two subsequent terms of three years each
- 10) Agree the maximum term to be served by any Trustee shall be nine years, unless the Trustees, by special majority decision, resolve that a Trustee may serve for a longer

period in order to further the Trust's Charitable Purposes

- 11) Note officers will consider the benefits of staggering the appointment terms of the Initial Trustees to avoid a situation where several Trustees' terms end on the same date, and will provide further advice to the Council when recommending the appointment of the Initial Trustees in February 2023

Voting/decision making thresholds

- 12) Note that, in light of Recommendation 5a to exclude the duty to act unanimously, Trustee voting can be undertaken by way of unanimous, special majority or majority vote
- 13) Agree to include the following voting thresholds in the Trust Deed:
- a. Unanimous decision
    - i. Amending the Trust's Charitable Purposes
    - ii. Amending the composition of the Board and provisions relating to the appointment and removal processes for Trustees, including the Chair
    - iii. Removing a Trustee for failing to fulfil Trustee duties
    - iv. Resettling the Trust's income or capital to another trust with purposes similar to the Charitable Purposes
    - v. Winding up the Trust
    - vi. Enabling the Council to exercise its right of refusal over remaining assets of the Trust if the Trust is wound up
    - vii. Shortening or waiving the notice period for a Trust meeting
  - b. Special majority (75%)
    - i. Any amendments to the Trust Deed itself which do not require unanimous decision as per the above
    - ii. Enabling a Trustee to serve more than three consecutive terms
  - c. Simple majority
    - i. All other decisions not specified in a. or b. above

Quorum and weighted voting

- 14) Agree that quorum requires a majority (i.e., five out of nine) of Trustees to be present and at least two of those present to be Independent Trustees
- 15) Agree that for unanimous and special majority decisions, quorum requires at least 75% (i.e., seven out of nine) of the total number of Trustees to be present
- 16) Agree that the Trust Deed will set out how weighted voting will apply to ensure, in all situations, Independent Trustees present retain majority control over decision making by casting one more vote than the total number of votes cast by Council-Appointed Trustees present

Incorporation of Tākai Here principles

- 17) Agree that in carrying out the activities of the Trust to advance the Charitable Purposes, the Trust Deed will provide that Trustees shall have regard to the following principles that reflect the values of Tākai Here:
- a. Manaakitanga, inclusivity and collaboration with mana whenua

- b. Recognition and respect for sacred kinship networks that extend to our natural environment
- c. Balance during processes, engagements and interactions
- d. Honesty and transparency
- e. Solutions that bring success through aroha and kotahitanga
- f. Humility and service to promote care and safety to others

18) Note these principles are intended to apply to and guide the Trust as an independent entity, not to direct Council or mana whenua-appointed Trustees in their roles

#### Other provisions

19) Note the Trust Deed will include other standard administrative provisions (e.g., meeting administration, Trustee indemnity, management of conflicts, disqualification of Trustees) which will be drafted into the final Trust Deed for Council's approval in February 2023

#### CHP monitoring and oversight

20) Note as an independent, regulated entity, the primary monitoring and oversight of the CHP's performance is the responsibility of the Community Housing Regulatory Authority (CHRA) and will include:

- a. Annual performance monitoring against the registration and performance standards
- b. Disclosure reporting in response to any situations where the CHP is breaching, or at risk of breaching, eligibility criteria or performance standards
- c. Change reporting in situations where the CHP makes significant changes to its operations
- d. Ad-hoc reporting at CHRA's request, whenever it is considered necessary.

21) Agree in principle to the following components of a relationship management and monitoring framework between the CHP and the Council:

- a. Overarching relationship management agreement that sets out relationship principles and ways of working
- b. Supporting commercial agreements, including the lease agreement and suspensory loan agreement
- c. Regular reporting requirements to Council at a management and governance level
- d. Establishment of a Council relationship management/liaison function to oversee the day-to-day relationship between the entities

22) Note further work is required on the details of the Council oversight arrangements to ensure they are appropriate from a regulatory perspective and officers will report back to the Council with further advice in February 2023

#### Updated advice based on regulatory view

23) Note that officers have had further discussions with CHRA about the establishment of the CHP, which have identified two issues – control over rent setting and the size of the governing board

24) Note that:

- a. officers will continue to engage with CHRA on the limits of the Council's role in the review of rent settings for transferring tenants and will provide further specific advice to the relevant Council Committee on this by February 2023
  - b. while officers support the Council maintaining a role as per the August paper, the regulatory framework will, in all likelihood, require adjustments to the previous resolution to be clear that the CHP maintains ultimate decision rights
- 25) Note officers will begin the search and appointments process for Trustees and, if the overall size of the Board is affecting successful recruitment of Trustees, will provide further advice to the relevant Council Committee on Board size and composition

Next Council report back

- 26) Direct officers to report back to the relevant Council Committee(s) by February 2023 (or earlier, if possible) with:
- a. A finalised Trust Deed for the Council's approval, including a recommended name for the Trust
  - b. Recommendations for the appointment of the Council-Appointed Trustees, including the interim Chair
  - c. Further detail on the Council's relationship and oversight framework
  - d. Recommended short list of City Housing sites for the capitalisation of the CHP, and any further details on the suspensory loan agreement related to these sites
  - e. An update on the development of the lease agreement between the CHP and the Council
  - f. Advice on changes to the August 2022 resolutions on the approach to reviewing rent settings for transferring tenants and/or Board size and composition
  - g. Any further advice on how the CHP could be encouraged to:
    - i. pursue the Mayor's taskforce recommendation (6d) related to tenant support services and
    - ii. provide places to new tenants who are not prioritised on the MSD public housing waitlist
  - h. A recommended approach to joint CHP-Council governance of Stage 2 of the transition.
- 27) Note officers' advice on the Committee's August 2022 resolution on the Granville complex is provided in the Granville Petition paper on the agenda for this meeting
- 28) Note the City Housing team is continuing to provide regular communication and support to tenants to ensure they are kept up to date, including a regular pānui, letters with key updates, and drop-in sessions and on-site support from Tenancy Advisors as needed.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert, Councillor Day, Councillor Condie, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor O'Neill, Councillor Paul, Councillor Rush, Councillor

Woolf, Councillor Young, Liz Kelly

**Against:**

Councillor Pannett

Majority vote 12:1

**Carried**

(Councillor O'Neill joined the meeting at 1.48pm)

(Councillor Foon joined the meeting at 1.50pm)

**Secretarial note:** The Chair reordered the agenda to consider Item 3.7 ahead of Item 3.6.

### **3.7 Actions Tracking**

#### **Moved Councillor Day, seconded Councillor Rush**

#### **Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Receive the information.

**Carried**

The meeting adjourned at 2.01pm and reconvened at 4.02pm with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf and Councillor Young.

### **3.6 Advisory Group Annual Reports and Work Plans**

#### **Moved Councillor Matthews, seconded Councillor O'Neill**

#### **Resolved**

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Receive the information.
2. Thank the Advisory Groups for their contributions.

**Carried**

#### **Attachments**

- 1 Youth Council Annual Report and Work Plan

(Liz Kelly joined the meeting at 4.47pm)

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The meeting concluded at 5.05pm with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_  
Chair

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**ORDINARY MEETING**

**OF**

**PŪRORO RANGARANGA | SOCIAL, CULTURAL AND  
ECONOMIC**

**MINUTE ITEM ATTACHMENTS**

**Time:**  
**Date:** Thursday, 1 September 2022  
**Venue:** Ngake (16.09)  
Level 16, Tahiwi  
113 The Terrace  
Wellington

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Item 2.1 Attachment 1





**CIRCA FUNDING REQUEST --- 1<sup>st</sup> September 2022 -- WCC MEETING:**

**CIRCA THEATRE COMMENTS REGARDING --- WCC OFFICERS – SUMMARY OF  
CONSIDERATIONS REPORT:**

We would like to thank Chairperson Jill Day and the Committee for allowing us to come and speak at this hearing.

We would like to thank the officers who worked so hard in a short time frame to write the Report recommending the Circa Theatre application for \$750,000 and we are pleased to have the document in advance of the 1/9 meeting so we can make a few points about what has been written.

We can confirm Circa is desperate to apply to the Lottery Grants Board Community Facility Fund on 7 September but will not be able to do so without the committed funding support of the Wellington City Council.

**THE REPORT**

**WHAT CIRCA DOES FOR THE CITY**

The WCC report emphasizes what support is given to Circa by the Wellington City Council but does not mention even once what support Circa has given to the city over a 46-year timeframe.

**CIRCA AS GUARDIANS**

Circa has been operating successfully in Wellington City for nearly 5 decades.

Our strategic plan outlines that Circa Theatre has a guardianship role as steward of Theatre Arts in the Wellington region and Aotearoa.

Therefore, contributing to the national infrastructure of the arts.

One of Circa's Leadership roles is to undertake more active and visible community outreach, including with Maori and other ethnic communities.

**CONTRIBUTION TO WELLINGTON'S ECONOMY**

Circa gives 80% of its box office revenue to the Theatre artists to provide income to the Productions and their personnel.

The Theatre Artists Charitable Trust also allocates about \$400,000 each year in grants to theatre artists to help with the creation of Productions and their quest for a more viable career.

Circa provides revenue for at least 200-300 practitioners and contractors each year.

Circa keeps the lights on at the theatre 12 months of the year, presenting high quality theatre productions in two theatres, for Wellingtonians of all ages and visitors to our capital city.

There is a café and bar on site run by Te Papa.

Circa is a must visit destination for many Theatre goer visitors to Wellington City.

Many Bars, Cafes and Restaurants in the Wellington CBD gain extra business from Circa patrons pre and post shows 6 nights of every week.

All this surely contributes to a “Dynamic and sustainable economy”, yet this has not been acknowledged in the “Strategic alignment with community wellbeing outcomes and priority areas matrix in this report.

#### **CIRCA HAS A STRONG PARTNERSHIP WITH MANA WHENUA**

We are also unclear why this has not been acknowledged on this “Strategic alignment” matrix.

Perhaps an oversight?

We have recently co-produced a very successful community and industry day at Circa Theatre in partnership with Mana Whenua on 9 August 2022.

His Honour Justice Joe Williams, the first Māori Justice on the Supreme Court of New Zealand delivered a compellingly informative presentation on how Artists lead the way for social change.

Mana Whenua actively support Circa and we have resolved to continue to work together for the greater good of Wellington and Aotearoa/New Zealand.

#### **GROUND RENT- WCC asked us to build Circa**

Circa was approached in 1992/1993 by Lambton Harbour Management Limited to help the City by building a theatre incorporating the façade of the Westport Coal building.

By doing so this would allow the demolition of that historic building which stood in the way of the BP Service station.

The City wanted to create a one way roading system and could not do so until this problem was resolved.

They therefore offered Circa the land at a peppercorn rent in perpetuity.

Circa agreed to this offer and took on this huge project and associated responsibility to help the WCC and to achieve a great outcome for the Arts and the City.

To report WCC have waived \$18,000 of ground rent each we believe is disingenuous and very unfair.

#### **BUSINESS CASE**

The Circa Funding Submission has a well thought out and achievable business case and a team of very experienced and professional people who deliver excellent results and outcomes.

The report somewhat devalues this Circa strength and competitive advantage by claiming “the works are needed to address weathertightness issues, with other benefits ancillary to this primary purpose”.

Circa did identify fixing a leaking building, realizing the potential of the building and opening more to the harbour and welcoming people into the arts and performance space, as well as having a building that supports those artists now and, in the future, and is befitting the quality of the arts presentations within.

A building on the Waterfront that the City can be proud of, achieves maximum utilization and delivers extensive benefits to Wellington’s economy and wider community.

It is essential we future proof our building.

The strategic risks which are identified in our strategic plan and which Circa strives to mitigate and manage include

“Lack of community and professional engagement.”

“Cost of maintaining our building assets”

This project mitigates both.

#### **REPAIRS AND MAINTENANCE**

Circa budgets each year for repairs and maintenance about \$100,000 and this Rebuild project is **not** required because we have failed to maintain the building properly, which this report could be implying.

The insurance premium alone is now as much as \$77,000 each year.

- We have painted the building,
- installed new toilet block,
- sorted broken air-conditioning in Circa One
- Built new fire escape,
- new kitchen upstairs,
- painted the foyer,
- new carpet in foyer ,
- Installed new seating in Circa one for audience comfort.

In this case the upper deck was not properly installed, thereby creating leaks which we have tried to repair.

We would resist any contract to sign with the Council specifying an amount to be allocated for maintenance in any one year.

That is a governance issue for Circa the manage as it sees fit Circa has never come to the WCC for maintenance matters (apart from our recent grant to refurbish the specific historic façade).

If WCC wish to allocate an additional annual maintenance grant for Circa that would be very much appreciated.

#### **PEER REVIEW OF COSTS**

We do not support a peer review of the costings done by a reputable Quantity Surveyor.

Our Architect has had these reviewed to our satisfaction and it is a waste of time and money when good professionals are involved. Further scrutiny can happen at the time we let a building contract.

#### **LEASE**

We always needed Landowner approval and the WCC had to decide if it agreed to the outside seating. Not complex decisions.

The adjustment of the leasehold title was promised to us many years ago when the conservatory was built and then again when toilets were built 4 or 5 years ago.

The WCC decided not to or failed to act on this matter. Circa is therefore not answerable for this WCC decision.

We believe that Councillors may well have voted differently in June 2022 when they originally declined our funding application had they been given a true and accurate picture of the Circa Theatre situation

- Full costings and a business plan had been lodged with our application
- Circa had true and faithfully followed the procedure outlined by Wellington Waterfront and as instructed had gone to TAG to have design approved
- The officers submitted that Circa was at the “beginning of a very difficult and complex process which would take a great deal of time”. A comment grossly exaggerated and fundamentally untrue.
- Officers said Circa Board had been given the process which was untrue and for which they have subsequently apologized.
- The complex process was a complete myth.

- Resource consent was not even required from WCC and it took Circa contractors to discover this when diligently checking records and documentation that officers should have been knowledgeable about and aware of but weren't.
- Very minor tweaks to the design were needed to ensure it fitted into existing outdoors seating license.
- No change has been sought for the actual building frontage.
- The lease hold Title rectification has been promised by the WCC years ago but not previously actioned.
- Landowner approval was a simple matter to achieve.
- Circa did agree to have temporary outdoor seating. Very unlikely that an event would be held hard up against the Circa building as it would breach the right of way easement that Circa patrons have to walk across the land at all times to have access to the theatre.

Circa appreciates this opportunity to provide accurate and relevant information in response to this WCC officer report, to ensure Councillors are fully informed when considering this CIRCA FUNDING REQUEST.

We do now have a tight deadline for meeting the Lottery Board Community Facility Fund Application expectations, with their date of 7th September the closing day for this current round

We look forward to meeting with you again this Thursday 1st September and answering any questions and/or providing clarity on any matter relating to this Request.

Nga mihi

Dame Carolyn Henwood  
Jamie Mc Caskill  
John Dow

CIRCA Theatre  
30/8/2022







# Te pūrongo ā-tau

## Annual Report

For the period 1 July 2021 to 30 June 2022

### Wellington City Youth Council

Te Rūnanga Taiohi o te Kaunihera o Pōneke

Image Credit: Sulthan Auliya via Unsplash

# Introduction from the Chair

2021 has been a year of simultaneous consistency, familiarity as well as immense change.

Over the past year, numerous established projects have seen their continuation within the Wellington City Youth Council. At the same time, we have seen the introduction of not only new members but the new ideas and initiatives brought with them.



Of course, this has also meant the departure of many influential and formative Youth Councillors. In fact, this year saw the departure of ten Youth Councillors.

In June, we farewelled Laura Jackson, following several years of service. Laura's leadership was instrumental in the past several years of success for the Wellington City Youth Council. We wish her all the best in her future endeavours. Following this, Anastasia Reid was elected into the position of Chair.

These numerous departures, while unfortunate, signify a new chapter for not only our departing members but the Wellington City Youth Council itself. In this year's recruitment, we saw the continued strength of the Youth Council's reputation in the form of many strong applications. As a result, the new membership of the Wellington City Youth Council is a skilled and diverse group passionate to not only continue, but build upon, established efforts.

Said departures have also not prevented the Wellington City Youth Council from contributing in numerous capacities. Throughout 2021-2022, Youth Council continued to make strong submissions, including on Let's Get Wellington Moving and Tūpiki Ora. Youth Council has also had the privilege to contribute directly to Council activities. Most notable is the participation of Youth Councillors in working groups for both this year's Local Body Election and in the continued development of the Wellington Youth Hub.

Anastasia Reid  
**Chair Wellington City Youth Council**

Joshua Taefu  
**Deputy Chair Wellington City Youth Council**

# Purpose

The purpose of Youth Council is to:

- Assist and advise the City Council on how to help grow a great City where young people thrive and contribute to the City Council’s priorities.
- Bring extra insight to Council (a youth perspective) to solve problems facing a changing world.
- Develop the capabilities of its members (including leadership and engaging wider youth)

# Membership

## Leadership:

Laura Jackson (Chair March 2021 - June 2022)

Ella Flavell (Deputy Chair March 2021 - March 2022)

Anastasia Reid (Deputy Chair March 2022 - June 2022, Chair June 2022 -)

Joshua Taefu (Deputy Chair June 2022 -)

## Membership:

Raihaan Dalwai (Aug 18 - Feb 2022)

Tony Huang (Aug 19 - Feb 22)

Laura Jackson (Aug 19 - June 22)

Shelly Liang (Aug 19 - Feb 22)

John Sibanda (Aug 19 - June 22)

Saiah Clayton-Wade (Aug 21 - June 22)

Ella Flavell

Jackson Lacy

Anastasia Reid

Henry Lockhart

Josh Taefu

Leandra Broughton

Ali Haidari

Artemis Crawford

Akira Huriwai

Andrew Akerly

Ashleigh Putt-Fallows

Ben Bridle

Finley Duncan

Keelan Heesterman

Nikau Edmond-Smail

Pulupaki Liuola Pouvalu

Teresa Ng

Kalani Fransen

August Metherell

Kaspar Levack

Kady Saxon

# Statistics

Written Submissions: 9

Oral Submissions: 10

Presentations from WCC Officers: 14

Presentations from External Parties: 3



# Engagements

## Youth Hub Working Group

One of the greatest achievements of the Wellington City Youth Council in the 2020-2021 term was the securing of funding for a Wellington Youth Hub. Since this time, the Youth Council has been pleased to continue collaboration with the Council in the planning of the Youth Hub. This has been through continued Youth Council presence within Youth Hub meetings and discussions. Through these meetings, the Youth Council has been able to contribute toward design methodology decisions as well as provide engagement strategies for youth. The Youth Council looks forward to seeing the final culmination of these efforts.

## Local Body Election Working Group

Youth Council formed a Local Body Election Working Group leading up to the 2022 election. Rangatahi are underrepresented in voter statistics, especially for local elections. Youth Council contributed to the strategy for advertising voting in the City, seeing more youth-friendly and vibrant messages focussed on. The feedback from rangatahi around the City has been profound, with people connecting strongly to the relaxed messaging. Youth Council also gave feedback on ideal places for voting paper drop offs, with the aim of increasing accessibility to voting for all.

## Economic Wellbeing Strategy

Youth Council was pleased to have the opportunity to submit in support of the Economic Wellbeing Strategy, which has since been adopted by the City Council. In our submission, we highlighted the importance of ensuring young Wellingtonians are given the opportunities they need to succeed and fully endorsed the measures the council is taking to achieve this. Specifically, we were pleased to see plans to partner further with

mana whenua in an effort to help combat the lack of entry-level jobs present in Wellington. Additionally, the Youth Council was also supportive of the commitments made in the strategy surrounding Transitioning to a Circular Economy. In both our written and oral submissions, we emphasised our strong belief that reducing the city’s carbon footprint and eliminating unnecessary waste is a crucial step in tackling climate change, just as is partnering with mana whenua to ensure these changes are undertaken in a way that upholds Te Tiriti o Waitangi.



**Conversion Practices Prohibition Legislation Bill**

In 2021, the Youth Council decided to provide a submission to Parliament’s Justice Select Committee in support of the proposed ban on gender and sexuality targeted conversion practices. We outlined the detrimental impacts these practices can have on young LGBTQIA+ people’s mental well-being and emphasised the need for greater protections in order to prevent such harm from occurring. Furthermore, we highlighted the need for easily accessible outcomes pathways for victims in order to avoid additional harm being caused by barriers in the system. The Youth Council also advised the Justice Select Committee that the bill could be strengthened if the age of victims at which criminal liability applies to was extended beyond 18, as this would further protect young adults who have been victims of conversion therapy. After passing through parliament, the Conversion Practices Prohibition Legislation Bill became law on the 18th of February, 2022.

**Our City tomorrow Campaign**

Youth Council’s largest submission effort was on the ‘Our City Tomorrow’ grouping which was comprised of the Draft District Plan, Paneke Pōneke, & Lets Get Wellington Moving. Youth Council divided into teams for each of these submissions, sending in written submissions for all three and submitting orally on the Draft District Plan. Youth Council has previously submitted on the Spatial Plan that informed the Draft District Plan and is about to submit on the Proposed District Plan. A few Youth Councillors were also delighted to be part of the ‘Our City Tomorrow’ promotional campaign, posing for posters to encourage public engagement, particularly from young people.



# Member Development

The Youth Council has been very fortunate to have received many development opportunities for its members. Such opportunities include:

- The inaugural Mock Submissions, discussing topics such as a slide in the middle of Whareipo Lagoon and the exclusive provision of Wellington news through Tiktok
- Youth Councillors attending the 2022 ANZAC Day ceremony at Pukeahu National War Memorial Park
- Youth Council Members attending the Queens Platinum Jubilee Service at Wellington Cathedral of St Paul

Our efforts in making the Youth Council a more welcoming space for all members have also continued. As of the previous 2020-2021 term, efforts were made to simplify meeting procedures including simplification of meeting minutes and agendas. However, the creation of a welcoming environment extends further than practicalities.

As a result, the Youth Council has also made a commitment to increasing cultural inclusivity and awareness within meetings. One such step was the undertaking of a Māori Karaki and Tikanga workshop, for all Youth Council members and the participation of multiple youth councillors in Te Tiriti o Waitangi workshops. The Youth Council hopes that this will create a space open for all people, and result in culturally cognizant discussions in our decision-making processes.

## Other Engagements

### Presentations

What	Internal/External	When
Representation Review - Democracy Services	Internal	July 2021
Youth Hub - Community Services	Internal	September 2021
Youth Engagement at WCC	Internal - Studio Tepu	September 2021
Three Waters Reform	Internal	October 2021
Graduated Drivers Licensing System	External - Waka Kotahi	October 2021
Lets Get Wellington Moving	Internal	October 2021
Youth Participation in WCC Planning & Architecture	External - VUW Masters Student	October 2021
Tūpiki Ora - 10 Year Māori Strategy	Internal	February 2022
Open Space & Recreation Strategy	Internal	March 2022
Draft Economic Wellbeing Strategy	Internal	March 2022
Youth Hub Update	Internal	March 2022
Enrolling Process & Youth Engagement in Elections	External - Electoral Commission	March 2022
Accessibility Action Plan	Internal	April 2022
WCC Council Housing (Annual Plan)	Internal	April 2022
Annual Plan Consultation	Internal	May 2022
Election Workshop	Internal	May 2022
Youth Hub	Internal	May 2022

## Submissions





What	Internal/ External	Written/ Oral	When
Trading and Events in Public Places Policy submission	Internal	Both	August 2021
Conversion Practices Prohibition Bill Submission	External - Parliament	Both	September 2021
Representation Review submission	Internal	Both	September 2021
Graduated Drivers Licensing System	External - Waka Kotahi	Written	October 2021
Lets Get Wellington Moving	Internal/ External?	Both	December 2021
District plan	Internal	Both	December 2021
Cycleways Network	Internal	Both	December 2021
Economic Wellbeing Strategy	Internal	Both	April 2022
Tupiki Ora Maori Strategy - Jackson	Internal	Oral	May 2022
Annual Plan	Internal	Both	May 2022

## Events

What	Internal/ External	When
Social Media/Comms meeting with Rangatahi Voices - Waikato District Youth Council	External	July 2021
WCC Social media Hangouts meeting	Internal	July 2021
Festival for the Future - 10 Years of Inspiring Stories; Mayor's Lunch; main festival	External	August 2021
Safe and Sustainable Transport Forum - Ali as representative	Internal	Ongoing
Youth Hub Engagement Event	Internal	October 2021
Our City Tomorrow Photoshoot	Internal	October 2021
Studio Tupu - Future of Housing in Wellington - Pilot Workshop	Internal	October 2021
Youth Hub Working Group - Josh	Internal	Ongoing
Election Work Group	Internal	Ongoing
Traffic Safety on the Terrace - Henry	Internal	April/May 2022
ANZAC Day Ceremony	External	May 2022

## **Wellington City Youth Council**

Te Rūnanga Taiohi o te Kaunihera o Pōneke

-  /WLGYouthCouncil
-  @WLGYouthCouncil
-  @WLGYouthCouncil
-  Youth.Council@wcc.govt.nz



## Wellington City Youth Council 2022 - 2023 Workplan

### Introduction

Youth Council's terms of reference requires an Annual Workplan to be developed and presented to the relevant Council committee once a year. The Workplan will be determined jointly between the Youth Council, Council officers, the Chair of the appropriate Council committee, and the Councillor liaisons.

The Workplan is set out below and highlights key areas of work that Youth Council will contribute to over the 2022-23 fiscal year.

### Purpose

As per the advisory group terms of reference, the purpose of Youth Council is to:

- Assist and advise the City Council on how to help grow a great City where young people thrive and contribute to the City Council's priorities.
- Bring extra insight to Council (a youth perspective) to solve problems facing a changing world.
- Develop the capabilities of its members (including leadership and engaging wider youth).

### Draft Workplan:

In the 2022-23 year, Youth Council will contribute to Council projects and priorities in the following areas:

- Housing (including the Draft District Plan)
- Environment
- Transport (including LGWM)
- Waste
- City Safety
- Public Spaces
- Mana Whenua and Te Tiriti o Waitangi Partnership
- Member Development

This workplan is not prescriptive and the group may work on projects outside of these priorities.

### Next Steps

If Youth Council agrees to the proposed workplan, then this will become the accepted workplan until 30 June 2023. It will be presented to the Pūroro Rangaranga | Social, Cultural and Economic Committee at the meeting of 1 September 2022.